

BRIEF

Researcher :

Evaluation of Day of Reflection 21 June 2010



Status: Task specific contract as a researcher
Location: as appropriate
Closing date: 9am Monday 8th November 2010
Duration: November 2010 to February 2011
Fee: Up to 12.5 days at £200/day (£2,500)

Project background

The Healing Through Remembering Project (HTR) requires a Researcher to carry out an evaluation of the Day of Private Reflection which took place on 21 June 2010, to analyse the outputs from the conference held on 21 September and based on these to work with HTR to produce an action plan regarding the future of the Day of Reflection.

The Researcher will liaise with the Day of Reflection Sub Group and will report to the Board of HTR. Line management will be through the Director.

Specification

The successful applicant must have demonstrable skills in evaluation. He/she should have knowledge of the conflict in and about Northern Ireland; experience of working with a range of groups and individuals; skills in and experience of carrying out similar evaluations and forming action plans; communication skills; ability to work as a part of a team; an understanding of the work of HTR and to be flexible in their available working hours.

Project activity

The researcher will carry out an evaluation including the following:

- o Work with HTR staff and Board members to develop an appropriate evaluation process.
- o Liaise with the Day of Reflection Sub Group regarding the evaluation
- o As agreed in the evaluation process carry out interviews with appropriate individuals and groups
- o Analyse the reports of the conference held on 21 September considering the future of the Day of Reflection
- o Produce a draft report on the future of the Day of Reflection, including an action plan for consideration
- o Produce a final written evaluation report (printed by February 2011)

Application Process for Consultant

[The application process will only be available to those registered as consultants with the HTR project. See below for registration details.*]

To apply send the following to HTR Office (e-mail subject heading or mark envelope 'DoR Evaluator 2010'):

A short document detailing:

- a. a brief outline of your approach to this piece of work
- b. how you meet the specification, and
- c. your availability

Closing date 9am Monday 8th November 2010

This will be read in conjunction with your originally submitted Consultant Database Form and CV.

Applicants may be interviewed depending on the quality/quantity of applications.

All correspondence for this application to Alexander House, 17a Ormeau Avenue, Belfast, BT2 8HD or by e-mail to consultantsdb@healingthroughremembering.org

***Registration on Consultants Database**

If you are not already registered on the HTR Consultants' Database then contact the HTR office to request a consultants' form or send an email to consultantsdb@healingthroughremembering.org (Subject: Consultants' Form). Return the completed form with an up-to-date copy of your cv for automatic inclusion in the consultants database.